

COMMERCIAL EXHIBIT SPACE CONTRACT

PARK COUNTY FAIR
P.O. BOX 702
POWELL, WY 82435
307-754-5421

WYOMING TAX NO.

FIRM NAME _____ PHONE _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP _____

This agreement made on _____ 2009, by and between the Board of Trustees of the Park County Fair Association, Inc. a non-profit Wyoming Corporation hereinafter referred to as the Board and

(person to contact) _____ hereinafter referred to as Permittee.

WITNESSETH:

That in consideration of the mutual agreements herein contained, the Board hereby grants, subject to conditions herein mentioned to the Permittee a permit to use and occupy space as indicated on this license at the Park County Fairgrounds in Powell, Wyoming for:

product in booth _____ and no other

purpose whatsoever for a period of 6 days commencing **July 21, 2009 and terminating JULY 26, 2009.**

BOOTH MUST BE MANNED FOR ALL 6 DAYS OF FAIR INCLUDING SUNDAY. NO EXCEPTIONS!

1. The Permittee agrees to pay the Board as a fee for this permit herein the sum of:

_____ SINGLE BOOTH---8x10 FEET--\$125.00

_____ DOUBLE BOOTH--8x20 FEET--\$175.00

_____ OTHER (please state size) _____

NO SOLICITATION OUTSIDE OF YOUR DESIGNATED BOOTH SPACE!

_____ 220 ELECTRICAL HOOK-UP---\$25.00

_____ CAMPING SPACE _____ FULL HOOK-UP _____ DRY
(5 days = \$150.00 full hook-up) (5 days= \$125.00 dry camp)

Please indicate which type of space you need.

_____ INSIDE SPACE

_____ OUTSIDE SPACE

DO YOU HAVE A TRAILER/BOOTH TO SET UP IN THE SPACE YES _____ NO _____

If Yes: Size of Trailer? _____

The Permittee agrees to indemnify and hold harmless the Board, its agents and servants, from any and all liability arising out of the use and occupancy of the premises, parking lot, and the Board's equipment; further, if deemed advisable and required by the Board, the Permittee shall procure at its own cost and expense, insurance for the term of the permit, in companies permitted to do business in the State of Wyoming, such public liability as will protect the Board, their agents and the public from any claims for personal injury, including death, which may arise from the operation, control or occupancy of the premises and parking area. Such insurance shall provide limits of at least \$300,000.00 liability and \$100,000.00 PROPERTY DAMAGE. This policy must also cover damage to the premises and property assigned to or used by the permittee, damage by fire not included.

A CONTRACT IS NOT COMPLETE UNTIL CERTIFICATE OF INSURANCE IS IN OUR OFFICE.

PAYMENT will be made in full to the PARK COUNTY FAIR on or before June 1, 2009 to reserve desired space. If payment is not made as mentioned, the Fair Management will consider this agreement null and void and said reserved footage will then be open for other reservations by the Fair Management. **THERE WILL BE NO REFUNDS OF THIS PAYMENT!**

We further agree to accept such space allotted by the Fair management to be the best space possible considering the date of agreement and type of exhibit. The Fair Management will grant only such privileges as are required to supply the necessary wants of the people, or add to their comfort, convenience and pleasure, but under no circumstance will privileges of the questionable nature or of a demoralizing tendency be considered or any manner be tolerated upon the grounds. If said is found to be true by the Fair Management, this contract will be considered void and exhibit and concessionaire will be removed from the grounds.

Your exhibit will be in place and ready to show by **4:00 P.M. ON TUESDAY, JULY 21, 2009 AND REMAIN OPENED EACH DAY THEREAFTER FROM 11:00 A.M. UNTIL 9:00 P.M., UNTIL RELEASE TIME ON SUNDAY. HOURS ON SUNDAY, JULY 26, 2009 ARE 12:00 NOON TO 4:00 P.M.** Each day your **BOOTH MUST BE STOCKED BY 11:00 a.m.** after which time you will have to haul products in from the parking area.

The Park County Fair agrees to furnish exhibitors with one 110 volt outlet, 4 free passes only, (included 2 parking and 2 admissions) will be included with booth fee. If extra passes are needed they may be purchased at the Fair Office. Any special hook-ups (more than 110 volt, i.e. 220 power, etc. must be obtained through the Park County Fair Office at an additional fee of \$25.00.

The placement of the booth is entirely up to the Fair Management. They will locate you to the best of their ability either in the Grandstand or Multi-Purpose building or outside in the booth they feel will be best for all purposes. You may request a preference such as outside wall, center section, or corner space but you are not guaranteed your request.

BUSINESS SIGNATURE _____

FAIR SIGNATURE _____
BOARD OF TRUSTEES OF THE PARK COUNTY FAIR ASSOCIATION

To All Food Concessionaires/Exhibitors:

It's time to start planning for Fair and to also start scheduling and reserving your booth space. The dates for this year's Fair are Tuesday, July 21 through Sunday, July 26, 2009 and this year's theme is "Park County, A Century of Pride, Progress, and Partnerships". I will be handling your questions now and through Fair week. I will be in the Fair office Monday through Friday 8:00 a.m. to 5:00 p.m.

DON'T FORGET!!!!

1. Set up time by Tuesday, July 21, 2009 at 4:00 p.m.
2. **ALL BOOTHS MUST BE MANNED BY PERSONNEL DURING OPENING HOURS INCLUDING SUNDAY.**

3. Time schedule:	CON/EX
Tuesday, July 21, 2009	4:00 p.m. to 10:00/9:00 p.m.
Wednesday, July 22, 2009	11:00 a.m. to 10:00/9:00 p.m.
Thursday, July 23, 2009	11:00 a.m. to 10:00/9:00 p.m.
Friday, July 24, 2009	11:00 a.m. to 10:00/9:00 p.m.
Saturday, July 25, 2009	11:00 a.m. to 10:00/9:00 p.m.
Sunday, July 26, 2009	12:00 p.m. to 4:00 p.m.

Everyone must have his or her booth ready during these hours. Any time for closing, after 10:00 p.m., will be agreed upon by the majority of exhibitors.

NOTICE: Note that the closing hours for Exhibit Booths has changed to 9:00 p.m.. Food/Concessionaires closing hours remain at 10:00 p.m..

4. Once you have set your booth up, please be sure to move your vehicle to the parking area.

CONTRACTS:

1. Be sure to sign and return it with the payment by June 1, 2009. After June 1st you will not be guaranteed your same location from last year.
2. Certificate of Insurance must be in our office by Fair time to finalize your contract.

Once we receive your signed contract you will be sent a confirmation that will have a copy of your contract and your passes for parking and admission. If you do not receive confirmation of booth entry please call the Fair Office at (307) 754-5421, Monday through Friday 8:00 a.m. to 5:00 p.m., or leave a message on our answering machine. If there were any problems from last year please let us know right away so we can get them corrected. Our staff is here to help make sure everything goes smoothly. So let us know if you need anything.

See you all soon,
Becky Wagner
Office Manager
Park County Fair Grounds